



# County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

June 16, 2008

To: Supervisor Yvonne B. Burke, Chair  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## REPORT ON DEVELOPMENT OF A PUBLIC LIBRARY COMPREHENSIVE STRATEGIC NEEDS ASSESSMENT OF CURRENT AND FUTURE SERVICES AND FUNDING (ITEM NO. 7, BUDGET DELIBERATIONS AGENDA OF JUNE 16, 2008)

On August 14, 2007, your Board instructed the Chief Executive Office to work with the County Librarian to develop a comprehensive strategic needs assessment of the Department's current and future services and funding needs and to report back to the Board during next year's budget deliberations. The County Librarian, in conjunction with the Auditor-Controller (A-C) has issued a Request For Proposals (RFP) to retain a consultant to develop a strategic financial plan. A key task of the plan will be a comprehensive review of operating costs and revenues and an analysis of the equity of library service throughout the system taking into account property tax revenues, special tax revenues, and general fund contributions that support basic and enhanced services. Once the RFP evaluation process has been completed, the Department will return to your Board for approval of the consultant agreement. The first phase of the project should be completed by December 31, 2008. The second phase which deals with resolving equity issues is projected to be completed by June 2009. The second phase will include all Library stakeholders including cities and unincorporated communities.

If you have any questions, please call me, or your staff may contact David Wei at (213) 893-2534.

WTF:LS:RG  
DW:kd

c: Executive Officer, Board of Supervisors  
County Counsel  
Public Library